

**Itasca Community College Bookstore
Textbook Rental Agreement**

Name (Please Print)

Student I.D. #

The textbook rental program allows students currently enrolled in a qualified Rental Program Class, the opportunity to rent textbooks for the duration of that class in the current semester.

Please read each item listed below, initial by each item, sign the form, and fill out student information below.

____ I understand and accept responsibility to return my rental textbook by Friday, Dec 18, 2020 by 2:00 p.m. If my rental textbook is lost, stolen, or not returned by the above deadline. I understand that I will be required to pay the full retail value of the textbook and a \$20. Processing fee.

____ I understand the textbook rented to me is the property of Itasca Community College Bookstore. I accept responsibility to use the book in such a way that it will be returned to the Itasca Bookstore in resalable condition as determined by the bookstore. Textbooks cannot have ripped pages, excessive highlighting or writing, or water damage. If any of these conditions are found when the book is returned I will be charged the full retail value of the book and a \$20.00 processing fee. I understand and acknowledge that the book I am renting today is in acceptable resalable condition.

____ I authorize the Bookstore to charge my student account the replacement cost if the book is not returned by the deadline of Dec. 18, 2020 or if the textbook is not in acceptable condition. I understand that there will be a hold on my student records, and will not be eligible for this rental program the following semester.

____ I understand that my rental fee is only refundable if my book is returned by the 5th day of classes. I must have my receipt and book must be in original purchased condition and shrink-wrapped books must still be wrapped (See Bookstore Return Policy on Itasca's Website).

I have read and fully understand the provisions of this agreement as outlined and I agree to adhere to all conditions and terms as stated. Any current damage at the time of the rental has been noted on the back of this form.

Name (Please Print)

email

Signature/Date

Cell Phone number